

**Development Intern (Charlotte & Greensboro Offices):**

This role assists the Development Department with fundraising functions and events. Events include: Wish Ball, Kentucky Derby Classic, Pitchin' for Wishes Cornhole Tournament, Picnic in the Plaza and Kids for Wish Kids, and Trailblaze Challenge. Key responsibilities include event logistics, silent auction solicitation, event sponsorship and assisting with all aspects related to the event. Additional responsibilities may include, processing and sending license agreements, writing and sending personalized thank-you notes, assisting with event organization in Raiser's Edge and event follow-up.

**Finance/Accounting Intern (Charlotte Office):**

The Finance/Accounting Intern assists with general accounting functions including accounts payable, in-kind gift entry, and monthly closes. The Finance/Accounting Intern will assist with entering expenses for wishes and operations, in-kind gift entry in Raiser's Edge and analyses and other duties as assigned.

**Graphic Design Intern (Charlotte Office):**

This role will assist the Marketing and Communications Manager with a variety of creative projects including acknowledgment awards, wish story profiles, event collateral, websites, and other marketing pieces as needed. Specific duties may include but are not limited to: layout and text revisions; stock photography research and retouching; online, digital, and print graphic design; and, ongoing coordination with outside vendors and production partners. Proficiency needed in Adobe Creative Suite tools, with emphasis on Photoshop, Illustrator and InDesign. Web development (HTML/CSS) skills are a plus, but not required. Must bring your own laptop with Adobe Creative Cloud access.

**Marketing/Communications Intern (Charlotte Office):**

The core focus of the Marketing/Communications Internship will be to assist the Marketing and Communications Manager with writing assignments. We are looking for someone with experience crafting thoughtful and impactful stories and social media posts for Facebook, Twitter and Instagram. Other responsibilities will include research for press releases, writing newsletter stories and developing website content. The Marketing/Communications Intern will also be asked to contact outlets and pitch potential stories, help with company events and other duties as assigned.

**Mission Delivery Intern (Charlotte Office):**

The Program Service Intern works with Wish Specialists on the planning and implementation of the wish granting process. Additional duties may include, booking flights, hotels and transportation.

**Volunteer Services Intern (Greensboro Office):**

Our Chapter has over 400 volunteers throughout Central and Western North Carolina covering 51 counties. The Volunteer Intern assists the Volunteer Coordinator with volunteer research projects, maintaining volunteer files and volunteer compliance. Other duties include reaching out to current volunteers, assisting with volunteer recruitment and recognition efforts.